



## TWO WEEK CHILD TERMINATION NOTICE

Date: \_\_\_\_\_

Dear Parent: \_\_\_\_\_

This is to inform you that effective \_\_\_\_\_, childcare services provided for

Child's Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Child's Name: \_\_\_\_\_

will be terminated. Your child(ren)'s last day of childcare will be \_\_\_\_\_

Childcare has been terminated for the following reason(s):

- Violation of contract or parent handbook
- NSF Checks
- Parent/Provider Differences
- Child Behavior
- Other \_\_\_\_\_

Please adhere to all termination policies with regards to payment and settling of your account. If you wish to discuss your options, please call me # \_\_\_\_\_ immediately.

Sincerely,

Provider Name: \_\_\_\_\_

Daycare Name: \_\_\_\_\_

Received by: \_\_\_\_\_

Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_